



FIFA BALLON D'OR
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**Leading for the First Time? Strive to be a
Ballon d'Or - Goal!!**



PhUSE SDE Indianapolis

Presenters:

Sarath Nagothu

Ravi Yandamuri

CONTEXT

Take a soccer team and score



Take a soccer team
and win a Baseball game



Discuss about??

- How we overcome challenges faced at various stages of a project:
 - Setting up a Goal
 - Gathering background information
 - Communicating the Vision
 - Planning
 - Executing
 - Gathering feedback
 - Making adjustments
 - Completing
- Conclusions

Setting up a Goal

■ Define success

- Clear expectations
- Quality
- Timelines
- Efficiency



■ Define success

- Create a system and process to remove PII from data.
- Vague expectations
- Quality
- Timelines
- Efficiency



Gathering Required information

- Protocols
- CRFs
- SAP
- Table shells
- Previous study experience
- Researching what/how others have already done in this area.
- Gathering info on available standards or guidance.
- Understanding importance of anonymizing data.
- Understanding different uses/applications of data.
- Understanding the regulations (EMA/FDA..)



Communicating the Vision

- Explain the project to the team.
- Ensure right information is available to the team.
- Motivate your team members.
- Consider suggestions/ideas from team members.
- Establish a culture of working together.
- Setting the importance across divisions.
- Ensure the team understands the importance of patient privacy and data sharing.
- Explain the risks associated with disclosing Personal information.
- Encourage the team to participate and provide input in planning and execution.
- Establish a culture of working together, but across divisions.



Planning

- Definition of work
 - Project plan
- Categorize resources
 - Assigning work according to strengths.
 - Find your Ballon d'OR
 - go-to person/SME
- Resource competition.
 - Getting priorities from project management.
- The unexpected
 - Data issues
 - Scope issues
 - Resource issues
 - Shifting priorities
- Provide accurate timeline/resource estimations.
- Identify and break down key aspects of the project and build sub-teams.
- Communicate and align on roles and responsibilities.
- Identify a way to effectively share information.
- Finding meeting times.
- Audit preparedness.



Execution

- Conduct meetings to discuss any issues related to data, specifications etc.
- Perform the basic checks on the outputs/datasets.
- Try to adjust your schedule and help team members if they have some trouble performing the task.
- Communicate to the team members to make sure the task is completed per timelines.
- Ensuring team is informed of all necessary communications from the client.
- Ensuring the team is trained and equipped with all required information.
- When unexpected issues come up, stepping up to share their work.
- Encourage the team to ask questions.
- Compliance to SOP.
 - Build the SOP if it doesn't exist.



Making Adjustments

■ Handling the Unexpected.

- Protocol Amendment
 - New Data
 - Specifications
 - SAP/Shell updates
- System constraints

■ Scope creep.

- New requests
- Budget



- More we learned — farther away we got from our original plan.
- Evaluating one or more resolutions for findings.
- Perform a gap analysis.



Completion

- All the findings are well documented.
- All the outputs are sent out in the desired format and saved it in a controlled location.
- Project close process
 - Review
 - Key lessons learned
 - Share with your peers
 - Thank you/Celebration
- Scale-up and onboard production resources.
- Develop and implement training.



Conclusion

SOCCER PLAYERS can **win** SOCCER



SOCCER PLAYERS can also **win** BASEBALL GAME



These are the key things we learned

- Work with team

- Work with Manager

- Work with Sponsors

Communicate... Communicate!!!

Thank You!!!



Questions??